

NSW Heritage Grants Local Government Heritage Management Program: Template for Heritage Strategy Annual Report 2013-14

A requirement of the NSW Heritage Grants Local Government Heritage Management Program is that each council must prepare, adopt and implement a three-year heritage strategy for 2013–14 to 2014–15. This strategy must be based on [Recommendations for local council heritage management](#) (OEH 2013).

As part of the funding agreement for each council's heritage advisor, the council must prepare and submit an annual report on the implementation of their heritage strategy to the Heritage Council by 15 May each year. Generally, this report will be prepared by the council's heritage advisor and heritage officer.

The outcomes and indicators in the Heritage Strategy Annual Report 2013–14 template are based on a standardised heritage strategy developed from *Recommendations for local council heritage management*. Councils must use this reporting template to summarise their achievements throughout the year.

Please complete this template electronically by inserting responses as follows:

1. Fill in the key performance indicator data in the **grey areas** for each heritage strategy recommendation.
2. Using this data, complete the **grey areas** for all four evaluation questions for each outcome.
3. If you would like to include extra information about and for your council, please add your comments in the 'optional comments' **grey area**.

The Heritage Council will include this data in their annual report on the NSW Heritage Grants Local Government Heritage Management Program. This report will be made available on www.environment.nsw.gov.au/Heritage/funding/locgovheritagemgt.htm.

Lodging your heritage strategy annual report for 2013–14

As per the heritage advisor agreement, a copy of this annual report must be:

1. lodged with your council for adoption
2. lodged with the Heritage Council.

Your council name: Warrumbungle Shire Council

I confirm that the total expenditure for the heritage advisor service during 2013–14 (which includes an estimate for the June 2014 visit) was \$ 7,761.36 ex GST.

Reporting on recommendations and outcomes

Recommendation 1: Establish a heritage committee to deal with heritage matters in your area

Outcome 1: Caring for our heritage – increased community participation, awareness and appreciation of heritage in the local area

Key performance indicators

Heritage committee established	Yes <input type="checkbox"/> No X
Heritage committee constituted under s. 377 of the <i>Local Government Act 2009</i>	Yes <input type="checkbox"/> No X Optional comments:
Heritage policy written and adopted by the council	Yes <input type="checkbox"/> No X Date completed: Date/s reviewed and updated: Optional comments: Draft heritage policy written but not yet submitted to Council.
Heritage committee advice/input to council decision making	Yes <input type="checkbox"/> No X of pieces of advice/input to council decision making Optional comments:
Local heritage consultants directory established	Yes X No <input type="checkbox"/> Optional comments:
Optional Council website link provided to the OEH Heritage Consultants Directory	Yes <input type="checkbox"/> No X Optional comments:
Local services and suppliers directory established	Yes X No <input type="checkbox"/> Optional comments:
Optional Council website link provided to the OEH Services and Suppliers Directory	Yes <input type="checkbox"/> No X Optional comments:

Evaluation: (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
In a shire as large and diverse as Warrumbungle Shire it is considered impractical to convene a Heritage Committee. The Heritage Advisory service engages with Village Coordinators who provide a valuable point of contact for developments across the shire.
2. What were the key results or achievements for this year?
Working with the Baradine Progress Association to complete a Heritage Main Street Study of Baradine. This will provide the basis for restoration works in preparation for the Baradine sesquicentenary in 2015.
3. Were there any challenges or disappointments that had a major effect on results? Briefly describe what actions have been taken to address these.

Limits in budget create challenges in the amount of time that can be applied by the Heritage Advisor.

4. What will you do next year?
Continue with existing programs.

Recommendation 2: Identify the heritage items in your area and list them in your local environmental plan (LEP).

Outcome 2: Knowing and valuing our heritage – increased knowledge and proactive management of heritage in your local area

Key performance indicators

Community based heritage study completed	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Date completed: July 2006 Date/s reviewed and updated: 40 of heritage items recommended for inclusion in your LEP heritage schedule Optional comments: Proposed heritage schedule reduced following administrative review. Recording of new items continues.
Aboriginal heritage study completed	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Date completed: Date/s reviewed and updated: Optional comments: There has been ongoing active engagement with the Gamilaroi community of the shire.
Number of heritage items included in the existing LEP's heritage schedule	40 of heritage items included in LEP heritage schedule Date completed: 2013 Date/s reviewed and updated: Optional comments:
The council has gazetted a principal LEP with model heritage provisions in accordance with the Standard Instrument (LEPs) Order	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Date gazetted: 29 November 2013 Optional comments:
Statement of significance for all heritage items in the existing LEP	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Date completed: 29 November 2013 Date/s reviewed and updated: Optional comments:

Evaluation: (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
Council has adopted a Standard Instrument LEP.

2. What were the key results or achievements for this year?
Gazettal of the Warrumbungle Shire Standard Instrument LEP.
3. Were there any challenges or disappointments that had a major effect on results? Briefly describe what actions have been taken to address these.
None
4. What will you do next year?
Finalise the Warrumbungle Shire DCP

Recommendation 3: Appoint a heritage and urban design advisor to assist the council, the community and owners of listed heritage items

Outcome 3: Caring for our heritage – increased community participation, and proactive heritage and urban design management in your local area

Key performance indicators

Site visits	43 of heritage site visits undertaken Optional comments:
Heritage/urban design advisements given	19 of heritage/urban design advisements given Optional comments:
Pre development application (DA) advice given on heritage/urban design issues	2 of pre DA advice given on heritage/urban design issues Optional comments:
Advisements on council DAs provided on heritage/urban design projects	1 of advisement on council DAs provided on heritage/urban design projects Optional comments:

Evaluation: (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
The Heritage Advisory Service has been very active in 2013-2014.
2. What were the key results or achievements for this year?
Completion of the Baradine Heritage Main Street Study. Engagement with an increasing number of property owners.
3. Were there any challenges or disappointments that had a major effect on your results? Briefly describe what actions have been taken to address these.
No particular challenges.
4. What will you do next year?
Continue with existing programs. There is a plan to undertake a Heritage Main Street Study of Dunedoo.

Recommendation 4: Manage local heritage in a positive manner**Outcome 4: Caring for our heritage – proactive heritage and urban design management in your local area****Key performance indicators**

Heritage development control plan (DCP) prepared by the council	Yes <input type="checkbox"/> No X Date completed: Date/s reviewed and updated: Optional comments: Preparation of a DCP is currently underway. It has been delayed by staff changes.
Urban design DCP prepared by the council	Yes <input type="checkbox"/> No X Date completed: Date/s reviewed and updated: Optional comments: Preparation of a DCP is currently underway. It has been delayed by staff changes.
Waive or reduce development application fees	Yes <input type="checkbox"/> No X Optional comments:
Adopt a flexible approach to planning and building requirements	Yes X No <input type="checkbox"/> Optional comments:

Evaluation: (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
Council is still working on an urban design DCP incorporating heritage management.
2. What were the key results or achievements for this year?
Gazettal of six Heritage Conservation Zones within the Shire.
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
Ongoing delay in gazettal of a DCP
4. What will you do next year?
Continue to work towards gazettal of an Urban Planning DCP with heritage provisions.

Recommendation 5: Introduce a local heritage incentives fund to provide small grants to encourage local heritage projects**Outcome 5: Caring for our heritage – increased community participation and proactive conservation and management of heritage in your local area****Key performance indicators**

Local heritage fund operational	Yes X No <input type="checkbox"/> Optional comments:
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Heritage projects funded with this year's funding	11 of heritage projects funded this financial year
Total project value	Total \$ 47,513.02 project value
Total local heritage fund contribution	Total \$ 14,890.92 contributed by local heritage fund
Total owner contribution to project	Total \$ 32,622.10 contributed by local heritage owner to heritage project
Compulsory Heritage projects that contribute to local tourism **	2 of heritage projects that contribute to local tourism Optional comments:
Compulsory Projects that create paid employment **	3 of jobs created Optional comments:
Compulsory Projects that create volunteer opportunities**	68 of volunteer hours contributed Optional comments:

** These indicators are important NSW Government indicators related to tourism, jobs and employment creation and **must** be completed.

Evaluation: (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
There is an ongoing healthy demand for assistance with conservation and restoration projects.
2. What were the key results or achievements for this year?
Completion of 11 out of 13 approved projects
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
Two projects were not completed due to unavailability of trades or technical problems
4. What will you do next year?
Council has resolved to allocate 50% of the total Local Heritage Fund to projects in the main street of Baradine. This will assist with restorations prior to the town's sesquicentenary celebrations.

Recommendation 6: Run a heritage main street program

Outcome 6: Caring for our heritage – councils, owners and the community actively participate in attractive and well managed heritage main streets

Key performance indicators

Heritage main street committee operational	Yes <input type="checkbox"/> No X Optional comments:
Heritage main street study completed	Yes X No <input type="checkbox"/> Date completed: 4 February 2014

	Date/s reviewed and updated: Optional comments: A Heritage Main Street Study was completed for Baradine.
Heritage main street study recommendations implemented	Yes X No <input type="checkbox"/> Date completed: 4 February 2014 Optional comments:
Heritage main street program expanded to other main streets in the local government area	Yes <input type="checkbox"/> No X Optional comments: It is planned to undertake Heritage Main Street Studies in other towns and villages.

Evaluation (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
Council has commenced a program of undertaking Heritage Main Street Studies.
2. What were the key results or achievements for this year?
Completion of a Heritage Main Street Study in Baradine.
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
No real challenges.
4. What will you do next year?
Implement the Baradine Heritage Main Street Study. Undertake a Heritage Main Street Study of Dunedoo if resources permit.

Recommendation 7: Present educational and promotional programs

Outcome 7: Valuing our heritage – increased awareness and appreciation of heritage by the council, owners and the community in your local area

Key performance indicators

Heritage information available for local government area, e.g. brochures, website, guidelines

Yes X No
Date/s originally set up: October 2006
Date/s reviewed and updated:
Optional comments:

Heritage promotional events held (e.g. National Trust Heritage Festival, local heritage festivals, heritage awards scheme, main street festivals)

1 of heritage events held in last financial year
Optional comments:

Local/regional heritage tourism strategy completed

Yes No X
Date completed:
Date/s reviewed and updated:

The council has a local/regional tourist information centre

Yes X No
Optional comments:

Heritage trail completed	Yes <input type="checkbox"/> No X Date completed: Date/s reviewed and updated: Optional comments:
Heritage training for staff	Yes <input type="checkbox"/> No X of staff attended training Optional comments: Ongoing mentoring of staff.
Heritage training for councillors	Yes <input type="checkbox"/> No X of councillors attended training Optional comments:
Heritage training/workshops for heritage owners	Yes <input type="checkbox"/> No X of owners attended training Optional comments:
Heritage training/workshops for local professionals	Yes <input type="checkbox"/> No X of local professionals attended training Optional comments:

Evaluation: (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
Little activity has occurred in this area during the current year.
2. What were the key results or achievements for this year?
None
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
None in particular.
4. What will you do next year?
Seek out opportunities to improve in this area.

Recommendation 8: Set a good example to the community by properly managing places owned or operated by the council

Outcome 8: Caring for our heritage – a council proactively conserves and manages its heritage assets

Key performance indicators

Council has an asset management plan with action plans for heritage assets	Yes X No <input type="checkbox"/> Optional comments: Council is developing CMS for all of the many heritage assets it owns. To date 10 have been completed and one is in preparation.
Council management plans (CMPs) and	of CMPs/CMSs prepared for state

council management strategies (CMSs) prepared for state significant heritage assets	significant items this financial year Optional comments:
Annual works budget secured for heritage asset maintenance and repairs	Yes X No <input type="checkbox"/> Optional comments:

Evaluation (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs tell you about this outcome?
Council is continuing to develop CMS for heritage items within its property portfolio.
2. What were the key results or achievements for this year?
Commencement of a CMS for Binnaway Locomotive Drivers' Rest House. Planning upgraded access for the Baradine War Memorial Hall.
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
None
4. What will you do next year?
Complete the CMS for the Binnaway Locomotive Drivers' Rest House.

Recommendation 9: Promote sustainable development as a tool for heritage conservation

Outcome 9: Caring for our heritage – proactive heritage and sustainable development in your local area

Key performance indicators

Heritage development application (DA) approvals for adaptive reuse works	0 of adaptive reuse DA approvals Optional comments:
DA approvals for regeneration and urban design works	0 of urban design /regeneration DA approvals Optional comments:
Heritage DA approvals for infill and additions works	1 of infill/additions DA approvals Optional comments:
Pre-DA advice and advice given on sustainable and energy efficient modifications (power, water, waste, carbon neutral)	0 of pre-DA advice and advice given on sustainable and energy efficient modifications Optional comments:
Sustainability and heritage awareness courses for councillors, council staff, heritage owners and community	Yes <input type="checkbox"/> No X of people who attended training Optional comments:

Evaluation (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
Little activity across the shire in this area.

2. What were the key results or achievements for this year?
Nil
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
None
4. What will you do next year?
Look for ongoing opportunities.

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